

PLUMSTEAD TOWNSHIP BOARD OF SUPERVISORS
April 23, 2019
Meeting Minutes

The public meeting of the Plumstead Township Board of Supervisors was held on Tuesday, April 23, 2019 at 7:30 p.m. at the Plumstead Township Municipal Building, 5186 Stump Road, Plumsteadville, PA

Present:

Brian Trymbiski	Chair
Peter Busillo	Vice Chair
Dan Hilferty	Treasurer
Darren Carroll	Asst. Secretary/Asst. Treasurer
Peter Nelson, Esq.	Township Solicitor
Carolyn McCreary	Township Manager

Absent:

Nick Lykon	Secretary
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Mr. Trymbiski called the meeting to order at 7:30 p.m. followed by a moment of silence and the Pledge of Allegiance.

CALENDAR AND ANNOUNCEMENTS: The Veterans Ad Hoc Committee meets on April 24. The Board of Supervisors Worksession scheduled for April 25 is cancelled. The Emergency Services Management Committee meets on April 25. The EAC meets on May 8. The Parks & Recreation Advisory Committee meets on May 13. The American Red Cross will hold a blood drive at the Township building on April 26 from 2:00 to 7:00 p.m. The Township will hold an electronics recycling event for residents only at Hanusey Park on Saturday, April 27 from 9:00 a.m. to 1:00 p.m.

Mr. Trymbiski announced the Board of Supervisors met in Executive Session via conference call on Friday, April 12 to discuss a litigation matter.

SOLICITOR'S REPORT: Peter Nelson, Esq.

- 1. Public Hearing: Township Seal Ordinance:** Mr. Nelson stated this proposed ordinance prohibiting unauthorized use of the Township seal has been previously reviewed by the Board and authorized for advertisement. He noted it was appropriately advertised and made available for public inspection. Mr. Trymbiski opened and closed the hearing with no public comment. **Motion** by Mr. Carroll seconded by Mr. Hilferty to adopt Ordinance 2019-04. With no additional comment, all voted in favor 4-0.
- 1. Fred Beans Subaru-Execution of Agreements:** Mr. Nelson advised the Board that Subaru had executed the Township's development agreement and memorandum of development agreement, and these documents were ready for the Board's signature. He also noted the land development plans are also ready for signature, and can then be recorded.

DEPARTMENT REPORTS: On File

Police: Chief Hasenauer presented a commendation for the Board to adopt, recognizing Ryan Cohen for his actions immediately following a motor vehicle accident where he was a passenger and the driver was injured. He stated the commendation will be presented to Ryan at one of the public meetings in May. **Motion** by Mr. Hilferty, seconded by Mr. Carroll to award the commendation. With no additional

comment, all voted in favor 4-0. Ms. McCreary sought Board approval for the Fools Classic recreational bicycle ride to be held on May 25, 2019. She noted the ride will start and finish at the Pt. Pleasant Fire Co. and the Police Department is provided with route information. **Motion** by Mr. Hilferty, seconded by Mr. Carroll to approve the ride. With no additional comment, all voted in favor 4-0.

Public Works: Ms. McCreary reviewed the results of a number of Public Works bids, noting the bid for the traffic signal improvements at Main Street and Cross Keys Drive came in significantly over budget. She and Mr. Bleam recommended the Board reject all bids on this project. **Motion** by Mr. Hilferty, seconded by Mr. Carroll to reject all bids for the traffic signal upgrade at Main Street and Cross Keys Drive. With no additional comment, all voted in favor 4-0. Mr. Bleam indicated they would look at this as part of the 2020 proposed budget. **Motion** by Mr. Carroll, seconded by Mr. Hilferty to award the bid for the ultra-thin bonded wearing course to Asphalt Maintenance Solutions, the sole bidder, in the amount of \$163,739.10. Mr. Busillo asked Mr. Bleam if the pricing per square yard and per gallon was in line with previous years, and Mr. Bleam stated it was. With no additional comment, all voted in favor 4-0. **Motion** by Mr. Hilferty, seconded by Mr. Carroll to award the bid for unleaded regular gasoline and diesel fuel to Suburban Heating Oil, the lowest responsible bidder, for \$2.05 and \$2.36 respectively for a total bid of \$121,500.00. With no additional comment, all voted in favor 4-0. **Motion** by Mr. Hilferty, seconded by Mr. Carroll to award the bid for a three-year contract for propane to Penn Valley, the lowest responsible bidder, in the amount of \$1.15 per gallon (\$8,625.00 total per year). With no additional comment, all voted in favor 4-0. **Motion** by Mr. Hilferty, seconded by Mr. Carroll to award the bid for bituminous seal coat to Asphalt Maintenance Solutions, the lowest responsible bidder, in the amount of \$108,519.45. With no additional comment, all voted in favor 4-0. **Motion** by Mr. Carroll, seconded by Mr. Hilferty to award the bid for various road materials advertised through the Bucks County Consortium to Eureka Stone Quarry, Inc., the lowest responsible bidder. With no additional comment, all voted in favor 4-0.

COMMITTEE REPORTS: On File

ADMINISTRATIVE REPORT: Carolyn McCreary, Township Manager

- 1. A. Lykon Subdivision-Shared Driveways:** Andy Lykon spoke to the Board about his reasons for requesting single driveways for lots 4 and 5 for the subdivision on Applebutter Road. He reminded the Board he came before them in July, 2016 seeking the same consideration for lots 1 and 2, and he recalls at the time someone mentioned it made sense to address lots 4 and 5, but the formal action of the Board at a subsequent meeting only addressed lots 1 and 2. The Board reviewed details of an email from the Township Engineer concerning the request, and his recommended conditions. Mr. Lykon stated he would comply with them, and was given a copy of the email for his records. **Motion** by Mr. Busillo, seconded by Mr. Carroll to grant the request to install a single driveway for lots no. 4 and 5 subject to the applicant revising or extinguishing the previously recorded easements, and subject to the conditions outlined in the Township Engineer's email to Ms. McCreary dated 04/23/19 which include the Township receiving a revised site plan for lots 4 and 5 showing the new driveway design in order to verify compliance with the driveway design/construction requirements of the Township, the applicant obtaining a driveway permit from the Township prior to issuance of building permits for lots 4 and 5, escrow funds being posted by the applicant prior to building permit issuance, possible relocation or replanting of existing buffer yard trees along the frontage of these lots in the event the new driveway design conflicts with the existing trees after consultation with the Township Engineer. With no additional comment, all voted in favor 4-0.

- 2. Frazier Minor Subdivision-Sewage Facilities Planning Module:** Ms. McCreary reminded the Board that a conditions of the two lot subdivision on German Road was the applicant obtaining PADEP approval of their sewage facilities planning module before the plan is recorded. **Motion** by Mr. Hilferty, seconded by Mr. Carroll to approve the sewage facilities planning module and adopt the resolution contained in it, which will be 2019-11. With no additional comment, all voted in favor 4-0.
- 3. Covered Bridges Ride:** Ms. McCreary informed the Board she received an email earlier in the day concerning the annual Covered Bridges Ride to be held on October 13, 2019. **Motion** by Mr. Hilferty, seconded by Mr. Carroll to approve the ride. With no additional comment, all voted in favor 4-0.

Ms. McCreary stated she had one item for Executive Session involving a litigation matter.

PAYMENT OF BILLS: **Motion** by Mr. Hilferty, seconded by Mr. Carroll to approve the bills lists dated 04/23/19 subject to audit. With no additional comment, all voted in favor. The amounts reported on the bills list are as follows: General Fund - \$109,251.55 Water Fund - \$87,606.57, Local Services tax Fund - \$4.12, Emergency Services Fund - \$30,629.74, Capital Reserve Fund - \$1,300.25, State Liquid Fuels - \$8,197.96, Developers' Escrow Fund – \$13,291.43, Construction Escrow Fund - \$900.00, Zoning Hearing Board Escrow Fund - \$141.76

APPROVAL OF MINUTES: **Motion** by Mr. Hilferty, seconded by Mr. Carroll to approve the minutes of the 04/09/19 meeting. Mr. Carroll asked Ms. McCreary to check the meeting attendance, as it indicates he was not present, but is listed as making a motion to adjourn the meeting. With no additional comment, all voted in favor 4-0 to approve the minutes as amended.

OLD BUSINESS:

Hanusey Park Fee Waiver: Ms. McCreary reminded the Board Amy Schmidt, a resident of the Township is hosting an event at Hanusey Park to raise awareness of opioid abuse and its impact, and requested the Board consider waiving the rental fees for the community building, pavilion and a soccer field. She stated The total rental is \$335.00, as Ms. Schmidt recently requested adding an additional hour of time to her rental. **Motion** by Mr. Carroll, seconded by Mr. Busillo to waive the fees for the event of July 27. With no additional comment, all voted in favor 4-0.

Hanusey Park Outfield Advertising: Ms. McCreary reviewed details of her memorandum to the Board, stating only four residents stopped to look at the sign renderings at the egg hunt, and voted. She stated staff is recommending the Board reconsider and approve the use of aluminum 4x8 signs with a white background and black border. She stated this will allow for a three-year commitment from advertisers and also allow the Parks & Recreation Committee members to immediately begin approaching local business owners about advertising at the park. Board consensus was to proceed as outlined.

DART Service Expansion: Ms. McCreary stated at the request of the Board she reviewed the template for the questions that would be included in a survey to determine if in fact there is a need for an expansion of the DART bus into the Township. Included in the survey would be questions pertaining to the respondent's age, possible service destinations, pickup spots, hours of operation, and whether the respondent would consider using DART. Mr. Busillo asked for clarification about the Township's cost to provide the service, with Ms. McCreary stating the first year would be \$22,500 because the small bus would need to be

purchased, and \$5,000 each year after that. Board consensus was to proceed with making plans to circulate the survey.

NEW BUSINESS: None

PUBLIC COMMENT: None

ADJOURNMENT: **Motion** by Mr. Hilferty, seconded by Mr. Carroll to adjourn into Executive Session at 8:07 p.m. With no additional comment, all voted in favor 4-0.

Respectfully submitted,

Carolyn McCreary, Township Manager

Date Approved