

**PLUMSTEAD TOWNSHIP BOARD OF SUPERVISORS**  
**May 23, 2017**  
**Meeting Minutes**

The public meeting of the Plumstead Township Board of Supervisors was held on Tuesday, May 23, 2017 at 7:30 p.m. at the Plumstead Township Municipal Building, 5186 Stump Road, Plumsteadville, PA

Present:

<b>Dan Hilferty</b>	<b>Chair</b>
<b>Nick Lykon</b>	<b>Secretary</b>
<b>Frank Froio</b>	<b>Assistant Secretary/Treasurer</b>
<b>Patrick Armstrong, Esq.</b>	<b>Township Solicitor</b>
<b>Carolyn McCreary</b>	<b>Township Manager</b>

Absent:

<b>Stacey Mulholland</b>	<b>Vice Chair</b>
<b>Brian Trymbiski</b>	<b>Treasurer</b>

Mr. Hilferty called the meeting to order at 7:30 p.m. followed by a moment of silence and the Pledge of Allegiance.

**CALENDAR AND ANNOUNCEMENTS:** The Veterans Ad Hoc Committee meets on May 24. The Board of Supervisors Worksession Scheduled for May 25 is cancelled. The Plumsteadville Village Ad Hoc Committee meeting scheduled for June 6 is cancelled. The Parks & Recreation Advisory Committee meeting scheduled for June 12 has been changed to June 19.

**PUBLIC COMMENT:** None

**SOLICITOR'S REPORT, Patrick Armstrong, Esq.**

- 1. Knox Box Ordinance:** Mr. Armstrong presented the proposed ordinance in its proper form and sought Board authorization to advertise the ordinance for a public hearing and possible adoption if there were no further revisions. **Motion** by Mr. Froio, seconded by Mr. Lykon to authorize the advertisement of the proposed ordinance. With no additional comment, all voted in favor 3-0.
- 2. Granor Price – Approval of Extension Request:** Mr. Armstrong reviewed the details of the correspondence from Jonathan Reiss to John VanLuvanee outlining what the majority of the Board tentatively agreed to with regards to the litigation and the granting of an extension of time to continue discussions on the details of the proposed Lantern Ridge residential development. The time extension would extend the protection from amendments to the Township ordinances to 12/28/2017. He noted the conditions of the granting of the time extension would include Lennar Homes coming back before the Board of Supervisors to review architectural details and the demolition of the derelict structure on one of the properties. Mr. Armstrong reminded the Board that action was needed as preparation for litigation will need to start soon if no extension is agreed to. Mr. Lykon reminded the Board that he would not approve the extension unless Granor Price agreed to withdraw their litigation and had previously stated this. The matter was tabled and will be discussed at an upcoming meeting.
- 3. Sawmill Road Water Main Extension:** Mr. Armstrong reviewed the details of a letter from the Solicitor for the Doylestown Township Municipal Authority (DTMA) concerning extending the DTMA water line along Sawmill Road to the Cross Keys section of the Township. He noted that this water

supply would mitigate the effects of a well taken offline in 2016. Mr. Armstrong advised that DTMA would like to offer four property owners along Sawmill Road the opportunity to connect to public water with the Township's approval. Mr. Froio expressed concerns about DTMA introducing more water lines within the Township because it could potentially drive further development. Mr. Armstrong stated that any extension of DTMA water lines within the Township would be documented in a written agreement between the Township and DTMA and would specifically limit the properties to be served by DTMA. . **Motion** by Mr. Froio, seconded by Mr. Lykon to approve the request of Doylestown Township Municipal Authority to offer public water connections to the following parcels: TMP Nos. 34-008-011-003, 34-008-011-001, 34-008-112, and 34-011-115. With no additional comment, all voted in favor 3-0.

Mr. Armstrong stated he had one item for Executive Session involving a litigation matter.

**DEPARTMENT AND FIRE COMPANY REPORTS:** On File

**Public Works:** Mr. Blead sought Board consensus about his proposed revision to the mowing plan for the Windtree residential development. It would involve making two 6' passes around the perimeters and mowing the center every 4-6 weeks. He noted the open space on the eastern side of the development is already cut in this manner. Board consensus was to proceed with the change.

Mr. Blead presented the results of the bid openings held on May 9 for two bridge projects involving one on Old Easton Road and one on Worthington Road. It was noted that six bidders participated. Mr. Blead identified J.P.S. Construction as the lowest responsible bidder, noting the bid was found to be in order. Ms. McCreary stated that she had received quotes for work on both bridges from a contractor referred to the Township by Mr. Lykon, but the contractor did not submit a formal bid. Mr. Blead explained that in the case of the bridge on Worthington Road the proposed work would restore it to support higher weight limits for school buses, trash trucks and farm equipment. He stated that both projects were developed by W.J. Castle as a result of the PennDOT inspection reports received by the Township. He noted that it appeared the work described by the contractor submitting a quote to the Township did not account for returning the bridge to support higher weight limits, and did not include the required guiderails. Mr. Lykon stated that he understood the need for the public bid process, but he would like to look at alternative methods in the future including some being promoted by PennDOT as some of them could provide savings to the Township. He stated the Township should evaluate any other stone bridges to determine if maintenance needs to be performed in order to prevent deterioration to where they need to be replaced. **Motion** by Mr. Froio, seconded by Mr. Hilferty to award the bid for bridge rehabilitation and repair to J.P.S. Construction Co., the lowest responsible bidder in the amount of \$411,000 (\$215,000 for Old Easton Road bridge and \$196,000 for Worthington Road bridge). With no additional comment, all voted in favor 3-0.

Chief Hasenauer sought Board approval for some additional events that the Fire Police have been asked to provide service to. The events are as follows: Haycock Township triathlon – June 4, Hatboro Borough carnival – May 23 thru May 29, cruise nights – June 23, August 18, Chamber of Commerce car show – July 29, Police Department's National Night Out – August 4, Skeleton Scurry 5K race – October 28, and holiday parade – November 19. **Motion** by Mr. Froio, seconded by Mr. Lykon to approve the fire police participation at the events, if they are available. With no additional comment, all voted in favor 3-0.

**COMMITTEE MINUTES:** On file

**ADMINISTRATIVE REPORT, Carolyn McCreary, Township Manager**

1. **Authorization Voucher – Rite Aid:** Ms. McCreary presented authorization voucher no. 4, dated 05/08/17 in the amount of \$1,039.36 payable to C. Robert Wynn Associates for construction observation and escrow administration. **Motion** by Mr. Froio, seconded by Mr. Lykon to approve the voucher. With no additional comment, all voted in favor 3-0.
2. **Covered Bridges Bicycle Ride:** Ms. McCreary advised the Board that she had received correspondence from the Central Bucks Bicycle Club requesting permission to use Township roads for their annual ride on Sunday, October 15. She noted that they are required to place an escrow with the Township to guarantee that all road markings are blacked out after the ride. **Motion** by Mr. Froio, seconded by Mr. Lykon to approve the request. With no additional comment, all voted in favor 3-0.
3. **Stormwater Permit Application Process:** Ms. McCreary shared information she received at the most recent Bucks County Consortium meeting concerning Phase II of the stormwater regulations. She reminded the Board that they had discussed this as part of the 2017 proposed budget because of the \$74,000 that needed to be budgeted in order to make application for the 2018 MS4 permit. Mr. Lykon requested that the Township Engineer come to a meeting before his official presentation so he could provide input on any proposed pollution reduction plans being proposed.
4. **Comcast Franchise Renewal:** Ms. McCreary informed the Board that the Township had received notification from Comcast that the 36 month renewal period for the franchise agreement is now open. She stated other municipalities had received notice, and the Consortium would be discussing how best to proceed.

**PAYMENT OF BILLS:** **Motion** by Mr. Froio, seconded by Mr. Lykon to approve the bills list dated 05/23/17 subject to audit. With no additional comment, all voted in favor 3-0. The amounts reported on the bills list are as follows: General Fund - \$141,106.87, Water Fund -, \$12,495.05, Local Services Tax Fund - \$5,654.56, Emergency Services Fund - \$253,472.41, Open Space Fund - \$418.50, Capital Reserve Fund - \$2,171.58, State Liquid Fuels - \$8,187.62, Developers’ Escrow Fund – \$8,622.14, Construction Escrow Fund - \$5,250.00, Zoning Hearing Board Escrow – \$117.50

**APPROVAL OF MINUTES:** **Motion** by Mr. Froio, seconded by Mr. Lykon to approve the minutes of the 05/09/17 public meeting. With no additional comment, all voted in favor 3-0.

**OLD BUSINESS:**

**Fire Company Audits:** Ms. McCreary presented Resolution 2017-12, which if adopted would memorialize the Board’s consensus from the prior meeting to require audited financial statements every five years from both volunteer fire companies, and an annual report of how each used the real estate tax revenue remitted to them by the Township. **Motion** by Mr. Lykon, seconded by Mr. Froio to adopt Resolution 2017-12. With no additional comment, all voted in favor 3-0.

**NEW BUSINESS:**

Mr. Lykon stated he attended a session at the annual PSATS convention concerning how public meetings were conducted and questioned why comments can only be offered once a motion is made and seconded. He indicated that other communities appear to handle items on the agenda in a different manner, with

comments coming first. The Board discussed the process, with Mr. Froio stating that a motion lets those in attendance know exactly what the Board is voting on, so they can provide comments and ask questions.

**PUBLIC COMMENT:** None

**ADJOURNMENT:** Motion by Mr. Froio, seconded by Mr. Lykon to adjourn into Executive Session at 8:40 p.m. With no additional comment, all voted in favor 3-0.

Respectfully submitted,

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Carolyn McCreary, Township Manager

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Date Approved