

PLUMSTEAD TOWNSHIP BOARD OF SUPERVISORS

October 23, 2018

Meeting Minutes

The public meeting of the Plumstead Township Board of Supervisors was held on Tuesday, October 23, 2018 at 7:30 p.m. at the Plumstead Township Municipal Building, 5186 Stump Road, Plumsteadville, PA

Present:

Brian Trymbiski

Peter Busillo (arrived at 8:15 p.m.)

Dan Hilferty

Darren Carroll

Jonathan Reiss, Esq.

Carolyn McCreary

Chair

Vice Chair & Treasurer

Assistant Secretary/Treasurer

Member

Township Solicitor

Township Manager

Absent:

Nick Lykon

Secretary

Mr. Trymbiski called the meeting to order at 7:30 p.m. followed by a moment of silence and the Pledge of Allegiance.

CALENDAR AND ANNOUNCEMENTS: The Veterans Ad Hoc Committee meets on October 24. The Board of Supervisors Worksession scheduled for October 25 is cancelled. The Parks & Recreation Advisory Committee meets on November 12. The tax collector will have hours in the Township building on October 31 from 4:00 to 6:00 p.m. The annual Veterans Day remembrance will take place at Veterans Park on Saturday, November 10 at 9:00 a.m.

PUBLIC COMMENT: Jonathan Scott, 6540 Groveland Rd., spoke to the Board about the property located at 6535 Groveland Road, providing a detailed timeline of the property conditions and issues relating to it. He stated he is a party to the land use appeal at the Bucks County Court of Common Pleas, and wants the Township to enforce the zoning and the building maintenance code with regard to the property.

SOLICITOR'S REPORT: Jonathan J. Reiss, Esq.

- 1. Public Hearing – Parks & Recreation Ordinance Amendment:** Mr. Reiss described the ordinance amendment which amends the duties of the Parks & Recreation Advisory Committee, noting it was previously reviewed and discussed by the Board, and had been properly advertised. Mr. Trymbiski opened and closed the public hearing with no public or Board comments. **Motion** by Mr. Hilferty, seconded by Mr. Carroll to adopt Ordinance 2018-07. With no additional comment, all voted in favor 3-0.
- 2. Zoning Hearing Board Application – Bedminster Building Co. (Ferry Road):** Mr. Reiss reviewed details of the application, noting the applicant previously was denied a use variance for this parcel. Board consensus was for the Zoning Hearing Board to make a decision based on the testimony and evidence presented with no Township input.
- 3. Zoning Hearing Board Application – 4924 Kratz Carriage Road:** The Township received an application for a dimensional variance relating to the impervious coverage for the proposed installation of an in-ground swimming pool. Board consensus was for the Zoning Hearing Board to make a decision based on the testimony and evidence presented with no Township input.

Mr. Reiss stated there is one item for Executive Session involving litigation.

DEPARTMENT AND FIRE COMPANY REPORTS: On File

Public Works: The Board reviewed the results of Public Works bids for the Allohaken Park fence replacements, the Hanusey Park sportsfield irrigation, and the open space mowing. Ms. McCreary noted the mowing bid contained new areas (Landis Park, Veterans Park, and Owls Nest Park), which account for \$18,000 of the bid. She stated these areas were added in place of the areas of open space removed by the Board before the bid was advertised. She stated basins were included as an alternate in the bid and could be included. Mr. Blem noted if they are included they will be the only three in the Township being mowed weekly. He stated basins are typically mowed 3 to 4 times a season in optimum weather conditions. He stated the increase in cost for some of the areas represents truer costs based on the contractor's experience (i.e. more string trimming needed). **Motion** by Mr. Hilferty, seconded by Mr. Carroll to award the bid for the Allohaken Park fence replacement to County Line Fence, the lowest responsible bidder, in the amount of \$18,500.00. With no additional comment all voted in favor 3-0. **Motion** by Mr. Carroll, seconded by Mr. Hilferty to reject all bids for the Hanusey Park sportsfield irrigation as the bids exceed the budget. With no additional comment, all voted in favor 3-0. **Motion** by Mr. Carroll, seconded by Mr. Trymbiski to award the lump sum bid without basins for the open space lawn maintenance to M&M Landscaping, the lowest responsible bidder, in the amount of \$81,401.40. With no additional comment, all voted in favor 3-0. The Board reviewed the bid results for the salt bid, which is through the Bucks County Consortium. **Motion** by Mr. Hilferty, seconded by Mr. Carroll to award the bid for salt for the 2018-2019 season to Morton Salt, Inc. the lowest responsible bidder in the amount of \$47.92 delivered price per ton and \$47.00 undelivered price per ton. With no additional comment, all voted in favor 3-0.

COMMITTEE MINUTES: On File

ADMINISTRATIVE REPORT: Carolyn McCreary, Township Manager

- 1. Request for EDU Allocation:** Ms. McCreary informed the Board the Township received a request from the owners of 4664 Bergstrom Road to connect to public sewer, citing a discovered hole in their septic tank, which is under their driveway as the reason for the request. She noted Bucks County Water & Sewer Authority confirmed available capacity at their treatment plant. **Motion** by Mr. Hilferty, seconded by Mr. Trymbiski to allocate one EDU to the property. With no additional comment, all voted in favor 3-0.
- 2. Watershed Restoration and Protection Program Grant Agreement:** Ms. McCreary advised the Board as a result of the recent award to the Township for \$76,500.00, the grant agreement was sent by DCED. She noted it was reviewed by the Solicitor and ready for signature. **Motion** by Mr. Hilferty, seconded by Mr. Carroll to approve the grant agreement and execute same. With no additional comment, all voted in favor 3-0.
- 3. PA Small Water and Sewer Program Grant Agreement:** Ms. McCreary advised the Board as a result of the recent grant award to the Township for \$339,746.00, the grant agreement was sent by DCED. She noted it was reviewed by the Solicitor and ready for signature. **Motion** by Mr. Hilferty, seconded by Mr. Carroll to approve the grant agreement and execute same. With no additional comment, all voted in favor 3-0.
- 4. Public Water Interconnection-North Wales Water Authority (NWWA):** Ms. McCreary reviewed the details of the opinion of probable cost prepared by Gilmore & Associates, the Township's

Water Engineer. She stated the estimated costs were shared with the Authority and they found no issues with them. The proposed project would involve connecting Patriots Ridge and Carriage Hill to the Forest Park Water treatment facility at an estimated cost of \$4,589,000. NWWA has committed \$2.29 million towards the project with the balance to be paid by the Township. The Board asked a number of questions concerning the project and the Township's portion of the cost. Board consensus was for Ms. McCreary and the professionals to continue discussions with the Authority.

- 5. 2019 Proposed General Fund Expenditures:** Ms. McCreary spoke to the Board about the operating expenditures of the proposed budget, noting there are a number of one-time purchases previously discussed with the Board including replacement of the windows in the public meeting room, duct cleaning in the Township building, exterior plaster repairs on the Township building, burglar/fire alarm system for the Public Works maintenance building, and a poured play surface for the swing set at Hanusey Park. She highlighted specific items in a number of areas within the General Fund, noting changes resulting in increases or decreases in the expenditures. As the budget currently stands expenditures are projected to be about \$6.55 million. The Board expressed concern about the growth in the parks & recreation/open space area of the budget, which is estimated to be \$568,279 in 2019. Ms. McCreary reminded the Board the Summer Meadow streambank restoration project is included with the grant being reported in the revenue side of the budget. The Board asked questions concerning the 2018 operating revenue, and where she believed they would end up based on the YTD activity. They also asked if any large projects or purchases were being delayed or postponed. Ms. McCreary was asked to update the proposed budget to show the amount and percentage of growth with these one-time expenditures separated out from regular operations, and send the revisions prior to the budget presentation, which is scheduled for the November 13 public meeting.

PAYMENT OF BILLS: Motion by Mr. Hilferty, seconded by Mr. Carroll to approve the bills list dated 10/23/18 subject to audit. With no additional comment, all voted in favor 4-0. The amounts reported on the bills list are as follows: General Fund - \$253,419.98, Water Fund - \$77,720.91, Capital Reserve Fund - \$23,726.44, Open Space Fund - \$93.00, State Liquid Fuels - \$81,597.88, Developers' Escrow Fund - \$11,554.49, Construction Escrow Fund - \$2,000.00, Zoning Hearing Board Escrow Fund - \$221.22

APPROVAL OF MINUTES: Motion by Mr. Carroll, seconded by Mr. Hilferty to approve the minutes of the 10/09/18 meeting. With no additional comment, all voted in favor 4-0.

OLD BUSINESS: None

NEW BUSINESS:

Mr. Busillo spoke to the Board about the Environmental Advisory Council's (EAC) desire to have their role and duties updated to reflect what the Board wishes them to be involved with going forward. He suggested a quarterly joint meeting with the Parks & Recreation Advisory Committee where both could discuss their potential joint activity was one idea discussed by the EAC. Board consensus was to review this and discuss at an upcoming meeting.

PUBLIC COMMENT: None

ADJOURNMENT: Motion by Mr. Carroll, seconded by Mr. Hilferty to adjourn into Executive Session at 9:05 p.m. With no additional comment, all voted in favor 4-0.

Respectfully submitted,

Carolyn McCreary, Township Manager

Date Approved