

PLUMSTEAD TOWNSHIP BOARD OF SUPERVISORS

October 24, 2017

Meeting Minutes

The public meeting of the Plumstead Township Board of Supervisors was held on Tuesday, October 24, 2017 at 7:30 p.m. at the Plumstead Township Municipal Building, 5186 Stump Road, Plumsteadville, PA

Present:

Dan Hilferty

Stacey Mulholland

Nick Lykon (arrived at 8:00 p.m.)

Brian Trymbiski

Jonathan Reiss, Esq.

Carolyn McCreary

Chair

Vice Chair

Secretary

Treasurer

Township Solicitor

Township Manager

Absent:

Frank Froio

Assistant Secretary/Treasurer

Mr. Hilferty called the meeting to order at 7:30 p.m. followed by a moment of silence and the Pledge of Allegiance.

CALENDAR AND ANNOUNCEMENTS: The Veterans Ad Hoc Committee meets on October 25. The Board of Supervisors Worksession scheduled for October 26 is cancelled. The Plumsteadville Village Ad Hoc Committee meets on November 7. The EAC meets on November 8. The Parks & Recreation Advisory Committee meets on November 13.

PUBLIC COMMENT: None

PUBLIC HEARING: Liquor License Transfer - ADC Vino LLC., 856 N. Easton Road

Mr. Reiss introduced the purpose of the hearing, noting that the legal notice had been posted at the Township building, and the hearing was properly advertised on October 3 and October 10. A court reporter was present. No one present requested party status. Mr. Hilferty opened the public hearing with Mr. Reiss entering the Township's exhibits into the record. Edward McHugh, Esq. spoke to the Board on behalf of the applicant and entered his exhibit into the record. Mr. McHugh described the proposed sales and explained how the layout of the existing business (Altomonte's) would be modified to comply with the PA Liquor Control Board regulations. Mr. Crispino, the applicant was sworn in and replied to questions from Mr. McHugh and the Board. Chief Hasenauer asked if the hours of operation would remain the same or be extended. James Simkins, 5650 Haring Road inquired if local wines would be sold at their location. Mr. Hilferty closed the hearing. **Motion** by Mr. Hilferty, seconded by Mr. Trymbiski to adopt Resolution 2017-21 approving the transfer of the liquor license to 856 N. Easton Road. With no additional questions, all voted in favor 3-0.

SOLICITOR'S REPORT: None

DEPARTMENT AND FIRE COMPANY REPORTS: On File

- 1. Public Works:** Mr. Blean reviewed the details of issues with the 2017 microsurfacing work that he relayed to the contractor in correspondence dated 08/31/17 and what has been done since that time to correct some of the work. He described the PENNDOT specification, which was used to make the determination that the work was deficient. Board consensus was to withhold payment of any invoice received until all work has been performed to the acceptable PENNDOT standard, and for the Township Manager to relay this decision to the contractor.
- 2. Police Department:** Chief Hasenauer reviewed the results of speed details conducted on Old Easton Road and German Road as a result of residents' comments at previous public meetings.

COMMITTEE MINUTES: On file

ADMINISTRATIVE REPORT, Carolyn McCreary, Township Manager

- 1. Doylestown II - Rt 313 Plan Review:** Ms. McCreary informed the Board that the Township had been granted a plan review extension by the applicant until 02/28/2018.
- 2. Plumstead Christian School:** Ms. McCreary advised the Board that the Township had received a request from the school's professional seeking permission to substitute three trees to be planted by the stormwater management facility as a substitution for the dead winterberry shrubs that were previously planted near the rear of the parking lot. She noted that the Township's arborist supported the request. **Motion** by Ms. Mulholland, seconded by Mr. Lykon to approve the request With no additional comment, all voted in favor 4-0.
- 3. 4945 River Road Elevation Project:** Ms. McCreary presented change order no. 2 to the Board which would extend the timeframe for the construction contract by 15 days. She stated this was recommended by the project engineer because of the issues discovered in the foundation. Ms. McCreary noted that the extension would not impact the FEMA timeframe for the project to be completed. **Motion** by Ms. Mulholland, seconded by Mr. Trymbiski to approve the change order. With no additional comment, all voted in favor 4-0.
- 4. 2018 Preliminary General Fund Budget:** Ms. McCreary reviewed the details of the revenue and expenditure worksheets, specifically drawing their attention to the assumptions that are being made in projecting the Township's revenues. She also reviewed details of the expenditures by area, answering questions from the Board about a number of items. Mr. Lykon stated that he would like to see the Township eliminate the Summer Meadow streambank restoration project until they have applied for grants, and received notification as to whether one is awarded. He stated this project could then be included in the 2019 budget as the required match, or the full cost of the project. He also commented on the way the budget reflects the use of Township reserves, noting it is not a shortfall if the Township has the money on hand from prior years. Ms. McCreary indicated she could modify the budget to breakout the reserves being used (182,400) as transfers. He asked if there is a way to simplify the report to show this. Mr. Hilferty reviewed the projections for various revenue lines, and asked if the Board had any questions or wished to change any of the assumptions. He noted that even when you consider the one-time capital expenditures the Township's revenue will not meet its expenditures. He spoke about the last time the Township had a tax increase as being in 2010 and highlighted the three new parks and additional staff hired since that time. He reviewed the history of the General Fund trends and options the Township has to address any projected shortfall. Mr. Lykon questioned the \$3.1 million earned income tax projection, stating he believes the Township will take in more than that based on year-to-date collections being ahead of those at the same time in 2016. He stated he had no desire to raise taxes or the millage rate. Mr. Trymbiski

stated he would like to see the Township continue to exercise restraint in its spending, and that he cannot consider raising the real estate tax millage when the current year revenue is ahead of what was budgeted in the earned income tax and real estate transfer taxes. Ms. Mulholland asked if just enough of the real estate millage could be raised and added to the Fire Tax to cover the cost of the contribution for the Plumsteadville Volunteer Fire Co. radios and the new volunteer stipends. She stated that the streambank restoration project is a priority and she would like to see this left in the budget over money being allocated for the planner's activities. **Motion** by Mr. Hilferty, seconded by Mr. Trymbiski to accept the 2018 revenue projections and their underlying assumptions for inclusion in the proposed budget. With no additional comment, the vote was 3-1 with Mr. Lykon dissenting.

5. Public Water Connections: Ms. McCreary informed the Board that she had received two requests to connect to public water in the Gardenville area of the Township. The properties are located at 5248 and 5274 Pt. Pleasant Pike. **Motion** by Ms. Mulholland, seconded by Mr. Trymbiski approve the connection requests. With no additional comment, all voted in favor 4-0.

6. Hanusey Park: Ms. McCreary advised the Board that she had been forwarded an email that originated from a CBAA coach, advising that a ball had been hit from the baseball field onto an area where a soccer practice was occurring. The coach is asking the Township to consider additional field netting. She noted that the Parks Foreman is estimating the cost to be about \$15,000.

Mr. Hilferty stated that he had one item for Executive Session involving potential land preservation.

PAYMENT OF BILLS: **Motion** by Mr. Trymbiski, seconded by Ms. Mulholland to approve the bills list dated 10/24/17 subject to audit. With no additional comment, all voted in favor 4-0. The amounts reported on the bills list are as follows: General Fund - \$156,837.56, Water Fund - \$77,012.76, Local Services Tax Fund - \$3.73, Emergency Services Fund - \$11,568.50, Capital Reserve Fund - \$107,375.97, State Liquid Fuels - \$4,114.30, Developers' Escrow Fund - \$13,903.83, Construction Escrow Fund - \$1,000.00

APPROVAL OF MINUTES: **Motion** by Ms. Mulholland, seconded by Mr. Hilferty to approve the minutes of the 10/10/17 public meeting. With no additional comment, the vote was 3-0 with Mr. Trymbiski abstaining as he was not present at the meeting.

OLD BUSINESS:

1. Field Use Fees: Donna Destefano, a member of the Parks & Recreation Advisory Committee presented recommendations from the Committee as a result of the discussion held at their joint public meeting held with the Board of Supervisors earlier this month. She reviewed the details of each recommendation including fees for all sportsfields, use and scheduling of Gardenville Fields, and the scheduling and lighting costs at Hanusey Park. She also asked for Board consensus to allow the Committee to investigate options available to raise revenue to support park operations and programming. Board consensus was for the Committee to investigate additional revenue sources and report back at a future Board of Supervisors public meeting.

NEW BUSINESS: Ms. Mulholland stated that as she has been involved with the Village Committee since its inception she would like the Board to support the idea of looking more into economic development involving the existing buildings that are vacant.

Mr. Hilferty reminded the Board that the Veterans Day event will be held on Saturday, November 11, at Veterans Park and Plumstead Christian School, and the Committee is finalizing all the details.

PUBLIC COMMENT: None

ADJOURNMENT: Motion by Mr. Lykon, seconded by Ms. Mulholland to adjourn into Executive Session at 10:52 p.m. With no additional comment, all voted in favor 4-0.

Respectfully submitted,

Carolyn McCreary, Township Manager

Date Approved