

**PLUMSTEAD TOWNSHIP BOARD OF SUPERVISORS**  
**January 7, 2019**  
**Reorganization Meeting Minutes**

The public meeting of the Plumstead Township Board of Supervisors was held on Monday, January 7, 2019 at 7:30 P.M. at the Plumstead Township Municipal Building, 5186 Stump Road, Plumsteadville, PA.

Present:

<b>Brian Trymbiski</b>	<b>Chair</b>
<b>Peter Busillo</b>	<b>Vice Chair and Treasurer</b>
<b>Nick Lykon</b>	<b>Secretary</b>
<b>Dan Hilferty</b>	<b>Asst. Secretary/Asst. Treasurer</b>
<b>Carolyn McCreary</b>	<b>Township Manager</b>
<b>William Oetinger, Esq.</b>	<b>Township Solicitor</b>

Absent:

<b>Darren Carroll</b>	<b>Member</b>
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Mr. Trymbiski called the meeting to order at 7:30 p.m. with a moment of silence followed by the Pledge of Allegiance.

**ANNOUNCEMENTS:** Auditors' Reorganization meeting is January 8. The EAC meets on January 9 at Hanusey Park. The Parks & Recreation Committee meets on January 14. The Planning Commission meets on January 17. The Historic Advisory Committee meets on January 21. The Emergency Services Management Committee meets on January 31. The Board of Supervisors Worksession scheduled for January 31 is cancelled.

**PUBLIC COMMENT:** Heywood Becker, 5382 Wismer Road, spoke to the Board about a property he is interested in purchasing on Point Pleasant Pike that has been carved into condominium units and seeking the Board's feedback and support of his plan. Lloyd Bush, 5227 Stump Road, asked the Board if there was any way to challenge the variance given to Airgas if information presented was not truthful, citing safety of residents and the hiring of new employees. Rob Bradley, 5927 Anne Drive, stated he feels the Zoning Hearing Board was provided with false information. He also inquired about changing the timing and flow of traffic for the traffic signal at Stump Road and Route 611.

**REORGANIZATION:**

**a. Election of Officers:**

- 1) Temporary Chairperson: Motion** by Mr. Lykon, seconded by Mr. Trymbiski, to appoint Mr. Busillo as Temporary Chairperson. With no additional comment, all voted in favor 4-0. Mr. Busillo called the reorganization meeting to order.
- 2) Chairperson: Motion** by Mr. Lykon seconded by Mr. Trymbiski, to nominate Mr. Trymbiski as Chairperson. With no additional comment, the vote was 3-1 with Mr. Hilferty dissenting.

- 3) **Vice Chair: Motion** by Mr. Lykon, seconded by Mr. Trymbiski to nominate Mr. Busillo as Vice Chair. With no additional comment, all voted in favor 4-0.
  - 4) **Secretary: Motion** by Mr. Busillo, seconded by Mr. Trymbiski to nominate Mr. Lykon as Secretary. With no additional comment, all voted in favor 4-0.
  - 5) **Treasurer: Motion** by Mr. Busillo, seconded by Mr. Trymbiski to nominate Mr. Hilferty as Treasurer. With no additional comment, all voted in favor 4-0.
  - 6) **Assistant Secretary/Treasurer: Motion** by Mr. Busillo, seconded by Mr. Trymbiski to nominate Mr. Carroll, as Assistant Secretary and Assistant Treasurer. With no additional comment, all voted in favor 4-0.
  - 7) **Assistant Secretary: Motion** by Mr. Busillo, seconded by Mr. Trymbiski to appoint Ms. McCreary as Assistant Secretary. With no additional comment, all voted in favor 4-0.
- b. Professional Appointments: Motion** by Mr. Hilferty, seconded by Mr. Busillo, to appoint the following professionals for 2019: Grim, Biehn & Thatcher as Township Solicitor, C. Robert Wynn Associates as Township Engineer, Gilmore & Associates as Water Engineer and Township Hydrogeologist, David Horner of Horner and Canter Associates as Traffic Engineer, Hanover Engineering as Wetlands Consultant, Stanley Stubbe as Lighting Consultant, Keystone Tree Experts as Township Arborist, Gilmore & Associates as Planning Consultant, Township Engineer, C. Robert Wynn, P.E. as Flood Plain Administrator, Dunlap & Associates as Township Auditor, Keystone Collections Group as Earned Income Tax Collector and Local Services Tax Collector, William Bolla, Esq. as Building Code of Appeals Solicitor, Keystone Municipal Services as Code Enforcement Officer for Building and Zoning, Code Inspections Inc. for electrical inspections, William Bolla, Esq. as Conflict Solicitor and Pennoni & Associates as Conflict Engineer. Mr. Lykon asked the Board to consider not reappointing Mr. Bolla as the conflict Solicitor, stating he does not feel the attorney met his expectations. With no additional comment, the vote was 3-1 with Mr. Lykon dissenting.
- c. Board Appointments: Motion** by Mr. Busillo, seconded by Mr. Trymbiski, to reappoint Dave Bishop and Nick Lykon to the Agricultural Advisory Committee. With no additional comment all voted in favor 4-0. **Motion** by Mr. Hilferty, seconded by Mr. Busillo to reappoint John Wolstenholme to the Building Code of Appeals. With no additional comment, all voted in favor 4-0. **Motion** by Mr. Hilferty, seconded by Mr. Busillo, to reappoint Scott Fleischer, Brian DuBree, Mike Tuttle, Kevin Nugent, Chuck Pressler, Duane Hasenauer and Carolyn McCreary to the Emergency Management Services Committee. With no additional comment, all voted in favor 4-0. **Motion** by Mr. Busillo, seconded by Mr. Lykon to reappoint David Stakum and Andrew Thomas to the EAC. With no additional comment, all voted in favor 4-0. **Motion** by Mr. Hilferty, seconded by Mr. Busillo to reappoint Mike Snyder to the Parks & Recreation Advisory Committee. With no additional comment, all voted in favor 4-0. **Motion** to

appoint Mike Snyder as Chairman of the Parks & Recreation Advisory Committee. With no additional comment, all voted in favor 4-0. **Motion** by Mr. Lykon, seconded by Mr. Busillo to reappoint Donald Veix to the Planning Commission. With no additional comment, the vote was 3-1 with Mr. Hilferty dissenting. **Motion** by Mr. Lykon, seconded by Mr. Busillo to reappoint Andrew Thomas, Michael McColligan, Donald Veix and Nick Lykon to the Trail SubCommittee. With no additional comment, the vote was 3-1 with Mr. Hilferty dissenting and stating he would like to vote for the members separately as he only has concerns about one of the members. **Motion** by Mr. Busillo, seconded by Mr. Lykon to reappoint Herb Hickmott and Joyce Ely to the Tree Board. With no additional comment, all voted in favor 4-0. **Motion** by Mr. Hilferty, seconded by Mr. Busillo to reappoint Heather Cevasco Platek as the Vacancy Board Chairperson. With no additional comment, all voted in favor 4-0. **Motion** by Mr. Hilferty, seconded by Mr. Lykon to reappoint David Brauer, Jerry Fox, James McComb and Kathy Albert to the Veterans Ad Hoc Committee. With no additional comment, all voted in favor 4-0. **Motion** by Mr. Hilferty, seconded by Mr. Lykon to reappoint David Bleam to the Zoning Hearing Board. With no additional comment, all voted in favor 4-0. Mr. Lykon stated he noticed Andy Jarin has not been present for recent Zoning Hearing Board hearings and would like the Board of Supervisors to remove him from the Zoning Hearing Board and seek candidates interested in serving. Board consensus was to wait until the next meeting on January 22 to ask the Solicitor what process must be followed.

- d. **Resolution 2019-01: Motion** by Mr. Hilferty, seconded Mr. Lykon, to adopt Resolution 2019-01, establishing employee wages, nonuniform contribution rate towards health insurance premiums, sick leave, vacation schedule, personal days, holiday schedule, Secretary/Treasurer/Manager bond rates; the IRS mileage reimbursement rate, as may be amended from time to time; Board of Supervisors meeting dates, Committee meeting dates and staff appointments. With no additional comment, all voted in favor 4-0.
- e. **Resolution 2019-02: Motion** by Mr. Busillo, seconded by Mr. Hilferty, to adopt Resolution 2019-02 requiring member contribution of 3.5% of their monthly gross income to the police pension plan for 2019 per the actuarial calculations and the current collective bargaining agreement. With no additional comment, all voted in favor 4-0.
- f. **Township Depositories: Motion** by Mr. Hilferty, seconded by Mr. Busillo to recognize the following as Township depositories: TD Bank, PLGIT, Huntingdon Valley Bank and the Haverford Trust. With no additional comment, all voted in favor.
- g. **PSATS Voting delegate: Motion** by Mr. Busillo, seconded by Mr. Hilferty naming Mr. Trymbiski as the PSATS voting delegate. With no further discussion, all voted in favor 4-0.
- h. **Supervisors' Liaison Position:** The assignments are as follows:
  - Mr. Hilferty: Veterans Ad Hoc Committee, Emergency Services Management Committee
  - Mr. Busillo: Environmental Advisory Council

Mr. Trymbiski: Police Pension Committee, Planning Commission

Mr. Lykon: Serves as a member of the Trail Subcommittee and the Agricultural Advisory Committee

**SOLICITOR'S REPORT: Will Oetinger, Esq.**

- 1. Zoning Hearing Board Application-5520 Potters Lane:** Mr. Oetinger reviewed details of the application, which was received after the meeting packet had been distributed. He stated the applicant is seeking a variance for impervious coverage to install an in-ground pool. Board consensus was to have the Zoning Hearing Board render a decision based on the testimony provided with the Township taking no position. Mr. Lykon asked if applicants can be notified when the Township is going to send the Solicitor to oppose an application. Ms. McCreary stated the Solicitor sends a letter to the Zoning Hearing Board Solicitor and copies the applicant's attorney or the applicant if there is no legal representation. Mr. Lykon stated he would like to see all applicants notified that the Board of Supervisors will review their applications and determine if they will oppose it. Board consensus was for Ms. McCreary to determine the most efficient manner to accomplish this.

**ADMINISTRATIVE REPORT, Carolyn McCreary, Township Manager**

- 1. Identity Theft Prevention Program:** Ms. McCreary presented Resolution 2019-03 which readopts the Identity Theft Protection Program required under the "Red Flag Rule" issued by a number of federal regulatory agencies. **Motion** by Mr. Hilferty, seconded by Mr. Lykon to adopt Resolution 2019-03. With no additional comment, all voted in favor 4-0.
- 2. 2019 Professional Fees:** Ms. McCreary presented a schedule of the proposed fees for each professional, which also showed the 2018 and the proposed 2019 rates. **Motion** by Mr. Hilferty, seconded by Mr. Busillo to approve the professional fees. With no additional comment, all voted in favor 4-0.
- 3. North Wales Water Authority Proposed Interconnection:** Ms. McCreary introduced Terry Funk, P.E. with Gilmore & Associates, the Township's Water Engineer and Mike Sullivan, owner of Private Utility Enterprises who is the licensed operator for the Township's public water systems. She stated they and Alan Bleam, Public Works Director are here at the request of the Board to answer questions about the public water systems in the southern portion on the Township, the proposed interconnection with NWWA and the status of the water system in Summer Hill/Summer Meadow. She advised the most recent cost calculations now include the placement of the water line behind Bailey's Square and the residences on Route 313, as well as the cost to connect the Summer Hill system to the proposed interconnection via the Metropolitan sites along Ferry Road. Ms. Funk noted NWWA would decide where the water line would go based on their plans for any additional connections in the area of Swamp Road. Mr. Hilferty stated he is only interested in seeking solutions for the Summer Hill system without considering any other improvements or interconnections if they are available. Mr. Busillo inquired about the status of

the Summer Hill system and how long the current and planned corrective measures would provide sufficient quantity of water for those residents. Mr. Lykon thanked the professionals for looking at a global solution, as directed by the Board at a prior meeting. HE stated when he looked at the figures and saw the Township is paying 85% of the Doylestown Township Municipal Authority's residential rate it became apparent there was room for cost reduction if the Township moved to connect to NWWA. He asked if the water lines have to go through Carriage Hill, who owns the lines in Carriage Hill and if the existing infrastructure can support the additional water if the trailer park or other properties wished to connect in the future. He asked if this interconnection would eliminate the need for a storage tank on the Plumsteadville Volunteer Fire Co. substation. Potential costs savings were discussed, including the procurement of pipes and fittings by NWWA, and in-house inspections on the project. Mr. Busillo asked if any savings realized on the project would come to the Township given NWWA has committed to spending a set amount on the project. He stated he understands the interconnection provides solutions to issues with distribution, quality and supply of the water to that portion of the Township. Mr. Trymbiski stated his biggest question is whether or not this proposed interconnection provides the best option to offer safe abundant water to the residents of Summer Hill and Summer Meadow. Board consensus was for Ms. McCreary to communicate the details of the updated cost proposal and this discussion to representatives of Metropolitan, and obtain a commitment of funds and a timeline for their phase of the project should the Township move forward with this interconnection, and to look at financing options for the Township's portion of the project.

**PAYMENT OF BILLS:** Motion by Mr. Hilferty, seconded by Mr. Busillo, to approve payment of the 01/07/19 bills list and the addendum, subject to audit. With no additional comment, all voted in favor 4-0. The amounts reported on the bills list are as follows: General Fund - \$84,898.28, Water Fund - \$5,916.29, Local Services Tax Fund \$13,832.05, Capital Reserve Fund - \$800.00, Open Space Disbursement Fund - \$5,760.00, State Liquid Fuels Fund - \$5,758.74, Developers Escrow Fund - \$2,155.99, Construction Escrow Fund – \$5,800.00, Zoning Hearing Board Escrow - \$309.23

**APPROVAL OF MINUTES:** **Motion** by Mr. Hilferty, seconded by Mr. Lykon to approve the minutes of their December 18, 2018 public meeting. With no additional comment, all voted in favor 4-0.

**PUBLIC COMMENT:** Joseph Reinheimer, 3634 Ferry Road, asked the Board for clarification about the possibility of not reappointing the conflict Solicitor.

**ADJOURNMENT:** **Motion** by Mr. Hilferty, seconded by Mr. Lykon to adjourn at 9:25 p.m. With no additional comment, all voted in favor 4-0.

Respectfully submitted,

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Carolyn McCreary, Township Manager

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Date approved: