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### RESOLUTION NO. 2018-08

#### A RESOLUTION OF THE BOARD OF SUPERVISORS OF PLUMSTEAD TOWNSHIP, BUCKS COUNTY, PENNSYLVANIA, AMENDING THE MEMBERSHIP AND POWERS & DUTIES OF THE TRAIL STEERING ADVISORY SUBCOMMITTEE.

**WHEREAS**, the Township established a Trail Steering Subcommittee in Resolution 2017-04; and

**WHEREAS**, the Supervisors wish to amend the membership and duties of this Committee;

**NOW, THEREFORE, BE IT RESOLVED**, that the Plumstead Township Board of Supervisors hereby formally amends then Trail Steering Subcommittee as set forth below:

1. **Establishment/Purpose** – A Trail Steering Subcommittee (the “Committee”) is hereby established for the purpose of advising the Plumstead Township Board of Supervisors on matters pertaining to proposed trails within the Township.
2. **Committee Membership** - The Committee will be comprised of seven (7) members including one member of the Board of Supervisors, and six residents of the Township.
3. **Appointment** – Committee members shall be appointed in accordance with the following procedures:
  - a. All Committee members shall be appointed by the Board of Supervisors.
  - b. The term of office for all Committee members shall be one (1) year, and the terms of office shall expire on the first Monday in January following the year of appointment.
4. **Compensation** – The Committee members shall receive no compensation for their services, but may be reimbursed for the expenses actually and necessarily incurred by them in the performance of their duties, subject to the overall budget limits and procedures set for such purposes by the Board of Supervisors.
5. **Advisory Body** – The Committee shall be advisory to the Board of Supervisors with the Supervisor on the Committee serving as the liaison to the Board of Supervisors and the Township Manager serving as the liaison for administrative matters.
6. **Chairperson Designation** – The Committee Chair shall be designated by the Board of Supervisors.
7. **Powers and Duties** – The Committee shall have the following responsibilities:

- a. Provide community perspective and be a representative sample of the interests of the Township residents with regards to trails within the Township, as outlined in the Township’s adopted trail plan.
- b. Advise the Board of Supervisors on the best means to implement the Trail Plan, utilizing the adopted trail plan and the ranking of desired trails within the plan.
- c. Identify grant opportunities and with the Board of Supervisors’ approval, work with Township staff and professionals to assist in preparing narratives, and obtaining letters of support when necessary for future grant applications.

- 8. **Meetings** – The Committee shall meet quarterly and all meetings shall be open to the public.
- 9. **Records** – The Committee shall keep minutes and records of its meetings and activities, and shall forward them to the Board of Supervisors.
- 10. **Funds** – The Board of Supervisors may appropriate funds for the expenses incurred by the Committee.
- 11. **Effective Date** – This Resolution shall be effective immediately.

*SO RESOLVED*, this 27th day of February 27, A.D., 2018.

**PLUMSTEAD TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
Stacey Mulholland, Chair

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Brian Trymbiski, Vice Chair

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Nicholas Lykon, Secretary

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Peter Busillo, Treasurer

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Daniel Hilferty, Asst. Secretary/Asst. Treasurer

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Attest: Carolyn McCreary, Township Manager