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Tenant Registration/Moving Permit:

Plumstead Township Ordinance Number 6-5-90 requires all landlords register their rental properties with the Township using the Tenant & Lessee Registration application and the Residential Moving Permit application on our website, www.plumstead.org/forms.html

Tenant Registration:

- This process is for NEW tenants.
- The Tenant Registration fee is \$10.00 per rental unit.
- The Residential Moving Permit application fee is \$50.00 and includes a safety inspection.
- ❖ Landlords must register the names of all their tenants and update the information as tenants change.

Annual Tenant Registration:

Plumstead Township also requires an Annual Tenant Registration for all rental properties. Landlords must file an updated list of all residential tenants/lessees no later than July 15th.

- Registration fee is \$10 per unit. (fee is required even if the tenant (s) has not changed).