

**MINUTES OF PLUMSTEAD TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION MEETING
APRIL 23, 2025**

1. Call to Order: The April 23, 2025, work session meeting of the Plumstead Township Board of Supervisors was held at Plumstead Township Municipal Building, 5186 Stump Road, Pipersville, PA. Chairman, James McComb, called the meeting to order at 7:00 p.m.

ELECTED OFFICIALS PRESENT:

James McComb	Chair
Daniel Hilferty	Vice Chair
Kenneth Lichtenstein	Member
Gregory Bankos	Member
Matthew Given	Member

APPOINTED OFFICIALS PRESENT:

Township Manager:	Stacey Mulholland
*Township Solicitor:	William Oetinger, Esq.
*Township Engineer:	Timothy Fulmer, PE
*Asst. Twp. Manager:	Steve Hicks

* Not Present

2. Moment of Silence & Pledge of Allegiance:

Mr. McComb led the Board and Audience in a moment of silence, followed by the Pledge of Allegiance.

3. Public Comment: There was no public comment at this time.

4. New Business:

4.a. Plumstead Township Veterans Committee Update: In attendance from the Veterans Committee was James McComb.

Mr. McComb gave a brief presentation, showing photos and describing the Memorial Day, Veterans Day, and Bridge Dedications that the Veterans Committee did in 2024. Mr. McComb explained that most of the events have little to no cost due to volunteerism, but in 2025, some of the activities, specifically the Veterans Day breakfast event will cost money, with the Veterans Day expenses reaching \$500.

4.b. Presentation by the Romans Football Team & the Jay Conover Memorial Fund: In attendance from the Romans was Gary Conover.

Mr. Conover gave the Board an overview of the Jay Conover Memorial Fund and the Romans CYO Football team. Mr. Conover requested to enter into an agreement with the Township to construct a football field at Landis Park. Mr. Conover would like to install goal posts and bleachers, while the Public Works/Parks Department will maintain the field. Mr. Conover answered the Board's various questions regarding lighting, traffic and scheduling.

Parks Department Supervisor, Duane Freed, was in attendance and stated that this project will not be a burden on the Public Works Department, and there is room at Landis Park to install the field and associated improvements without encroaching into the space of other fields.

CONSENSUS: Upon General Consent, the Board expressed their interest in this project and requested Mr. Conover attend a future Board meeting to provide more information.

4.c. Plumstead Township Park & Recreation Committee Update: In attendance from the Parks & Rec. Committee was Nicole Raphial, Diana Bereck. In attendance from the Parks Department was Duane Freed.

Mr. Freed gave the Board a presentation of the Parks events that have already taken place in 2025 and then walked the Board through the remaining 2025 Parks events calendar. Mr. Freed explained that in addition to the returning sponsors, they have secured even more funding for 2025. Mr. Freed also explained that there are some new Parks events, such as a Sound Bath event on the calendar for 2025, as the Parks program continues to grow. Mr. Freed answered the Boards various questions regarding items such as event staffing; stating that it is all done through volunteers, and they recruit from the surrounding schools, as students need to fulfill community service requirements.

Mr. Freed stated his desire to explore the possibility of working with Independence Blue Cross's fitness initiative to install an outdoor fitness center at Jennifer Schweitzer Park. Mr. Freed stated that this would provide adults and older residents with an opportunity to get exercise in the parks. Mr. Freed stated that the cost would be \$150,000-\$260,000. The grant from IBX would be \$30,000-\$60,000.

CONSENSUS: Upon General Consent, the Board expressed their interest in this project and requested Mr. Freed attend a future Board meeting to provide more information.

*See Addendum for full parks calendar.

4.d. Plumstead Township Environmental Advisory Council Update: In attendance from the EAC Deb Noone & Lurleen Worthington.

Ms. Noone stated that there has been a lot of turnovers in the EAC over the last year. Ms. Noone explained the reusable bag project, a tree planting in Durham Ridge, and a road clean-up project. Ms. Noone stated that the EAC goals for 2025 are water quality, native vegetation/pollinators, and roadside debris clean-ups. Ms. Noone stated that there is still one vacancy in the EAC, and there are currently three applicants for that position.

4.e. Plumstead Township Historic Advisory Committee Update: In attendance from the HAC was Kim Troup.

Ms. Troup gave a brief overview of the HAC, stating that on most meeting dates, Ms. Troup waits at the Township Building, but they rarely get any other members to attend. Mr. McComb stated that the HAC needs to be part of a bigger conversation to figure out what the purpose of the HAC is. Ms. Troup stated that she has continued working to educate the residents about historical preservation, and she created a tour of Plumstead Township that will be available later this year. The Board discussed lowering the required membership from five members to three people, while expressing concern over meeting quorum. The Board expressed their desire to understand what the HAC has been doing for the last three years. Additionally, the Board stated that the HAC needs to provide meeting minutes to the Board.

4.f. Plumstead Township Land Preservation Education and Advisory Committee Update: In attendance from the LPEAC was Chance Worthington, Michael May, Jim Stark, Kim Troup, and Gary Talbot.

Mr. Worthington gave a brief presentation to the Board, explaining the purpose of the LPEAC and how they are meant to serve the Township. Mr. Worthington explained that the LPEAC has provided articles for the last three newsletters. Mr. Worthington also explained the current applications for Land Preservation that are open and what the status of those applications are, indicating that the LPEAC will come back in June to review the properties. Mr. Worthington presented the Board with a revised scoring chart and flow chart showing how the preservation

process works. Ms. Troup stated her desire to have access to the Township's internal servers to access information. Ms. Mulholland explained that non-employees are not permitted to access that information. Mr. Stark stated that they would like to create an additional scoring system for non-agricultural properties. The Board discussed whether five members or seven members would be best. The LPEAC stated that if the members are the correct people, then seven would be acceptable, but too many people could be difficult to manage. The Board members expressed concern over the cost of consulting outside organizations. Mr. McComb cautioned the committee members about talking to outside organizations and property owners, as they do not fully represent the Township.

4.g. Review of the Plumstead Township Committee and Zoning Hearing Board Appointment Policy and Protocol for Committee Meetings:

The Board reviewed and discussed the revised Policy and Protocol for appointments and committee meetings. The Board discussed the need for the committees to follow the protocol, specifically regarding agendas and meeting minutes. Mr. Bankos stated that the committees do not need to list out every person who attends a meeting; only the people who make public comment. Ms. Mulholland stated that new appointments will be discussed at the June 11th meeting.

5. Board of Supervisors Comments: There were no Supervisor comments at this time.

6. Consent Agenda:

6.a. Bills List dated April 9, 2025, in the amount of \$408,233.58, subject to audit:

6.b. Bills List dated April 17, 2025, in the amount of \$120,006.30, subject to audit:

6.c. Bills List dated March 26, 2025, in the amount of \$151,358.80 and March 26, 2025, Addendum in the amount of \$3760.00:

6.d. Meeting Minutes - March 26, 2025, Work Session:

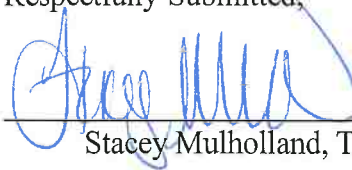
CONSENSUS: Upon General Consensus, the Board unanimously approved the Consent Agenda.

7. Adjournment: Upon motion by Mr. Lichtenstein and seconded by Mr. Bankos the Board unanimously adjourned the meeting at 9:48p.m.

Respectfully Submitted,

Date Approved: _____





Stacey Mulholland, Township Manager