MINUTES OF PLUMSTEAD TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION MEETING
OCTOBER 28, 2026

1. Call to Order: The October 28, 2026, work session meeting of the Plumstead Township Board of Supervisors was held at Plumstead Township Municipal Building, 5186 Stump Road, Pipersville, PA. Chairman, Matthew Given, called the meeting to order at 7:00 p.m. Mr. Given then led the Board and Audience in a moment of silence, followed by the Pledge of Allegiance.

ELECTED OFFICIALS PRESENT:

Matthew Given	Chair
Kenneth Lichtenstein	Vice Chair
Daniel Hilferty	Member
Gregory Bankos	Member
Jennifer Moroney	Member

APPOINTED OFFICIALS PRESENT:

Township Manager:	Stacey Mulholland
*Township Solicitor:	William Oetinger, Esq.
*Township Engineer:	Timothy Fulmer, PE
*Asst. Twp. Manager:	Steve Hicks

* Not Present

2. Public Comment:

Resident Kelly McGowan announced that she was streaming the meeting.

3. Presentation – Administrative Oath of Office – Brady Lott – Plumstead Township Police Dept.:

Chief Mettin gave a brief introduction of Officer Lott to the Board, stating that he had just graduated from the police academy, and that he grew up in Central Bucks.

Hon. Gary Gambardella performed the swearing-in of Officer Brady Lott while Officer Lott's family held the bible.

4. Plumstead Township Public Works Department 2027 Budget Preparation: In attendance from the Public Works Dept. was Director, Alan Bleam as well as Parks Director, Duane Freed.

Ms. Mulholland gave a brief overview of the entire General Fund balance, stating that the total revenue was $10.5million, and total expenses were $8.7million. Ms. Mulholland explained that the total revenue included $3million in reserve funds, so, Ms. Mulholland explained, the Township would need to use almost half of the reserve funds to cover the budget. Ms. Mulholland stated that Publics Works, Police, and Parks/Open Space, account for 72% of the budget expenditures. The Board discussed removing Parks & Rec. from the General Fund to make a separate fund. Ms. Mulholland stated that for clerical purposes, it would be easier to split the funds for the 2028 budget.

Ms. Mulholland reviewed the proposed IT budget for all departments and answered the Board's various questions regarding specific IT equipment. Ms. Mulholland reviewed the Debt Service Fund, explaining that the debt service was a result of the land preservation and bridge projects that took place over the years. Ms. Mulholland explained

that there will need to be a millage increase in 2028 for debt service. Ms. Mulholland suggested, and the Board members agreed that starting early in 2027, the Board should have an overall millage conversation. Mr. Given suggested that they aim for February to begin that discussion. Ms. Mulholland then gave a brief overview of the LST Fund, stating that both Police and Public Works use about $160,000 per year of LST funds. Ms. Mulholland then discussed the Stormwater Fund, stating that the MS4 project was completed, so there should not be any large expenditures. Ms. Mulholland went on to discuss the Liquid Fuels fund, stating that one of the largest expenditures is electricity for the streetlights, and that takes funds away from road projects.

Mr. Bleam and Mr. Freed explained that the Public Works Department has requested funding for a new Ventrac tractor/snow removal machine to clear sidewalks. Mr. Freed explained that the machine has many different attachments that would allow the machine to be used for more than just snow removal. The Board suggested using LST funds, if the piece of equipment qualifies.

Mr. Given questioned Mr. Bleam about whether the small dump truck that has been requested was necessary or if it could wait to explore grants or loan options. Mr. Bleam stated that they had not explored a grant or loan as of date. Mr. Bleam stated that the dump truck is a preemptive purchase to keep fresh equipment in rotation. Mr. Bleam stated that it would primarily be used by the Parks Department.

The Board members discussed how far into the reserves the Township should dip into with the 2027 budget. The Board members all agreed that while the reserves always fluctuated, they were cautious of using too much of the reserve funds. Ms. Mulholland confirmed, when asked by Mr. Given, that without using any reserve funds, the budget would cause a $1.2million General Fund deficit.

Mr. Lichtenstein asked Mr. Bleam if the dump truck could wait. Mr. Bleam stated that the current truck could possibly last a couple more years. Mr. Bleam stated that he tries to make his equipment last for 20-25 years. Mr. Bleam stated that the Board could eliminate the proposed irrigation project to save money. Mr. Given and the other Board members asked Ms. Mulholland to have a proposed project list ready earlier in the year for the 2027 budget. The Board then discussed what other projects could be removed, and how funds could be better allocated. Mr. Hilferty inquired if the Fire Department was taken into consideration, and Ms. Mulholland stated that the Fire Dept. is in a totally different fund. The Board agreed that the tax increase in 2026 did not account for inflation on overall costs. Ms. Moroney suggested looking at permit and fee rates to increase revenue. The Board members agreed to temporarily reallocate the .688mil from the Open Space Fund to the Capital Fund but not reduce it or change it long-term.

Mr. Bankos questioned whether the Stormwater Fund really needed $600k and suggested that it be lowered to $100k. Mr. Given expressed concern over potential DEP regulations that could cause an MS4 project. Mr. Given agreed to lower the fund but didn't want to lower it to $100k. Ms. Mulholland stated that she would explore options for the Stormwater Fund to have it ready for the November 9th meeting. Mr. Given inquired whether the final draft would be prepared in time to be distributed to the Board members in enough time to review. Ms. Mulholland stated that she would get it to the Board members as far in advance as possible. Mr. Given asked what a 1.8mil increase would look like per household in the Township. Ms. Mulholland stated that for a condo/townhouse in Patriot's Ridge, it would be a $35/year increase. A property in Durham Ridge would have an increase of $92/year and a 3.4ac farm on Tollgate Rd. would have an increase of $86/year.

5. Plumstead Township Administration 2027 Budget Preparation:

Agenda Item 5 was combined into the previous conversation.

6. Resolution 2026-21 – Recognition of Veterans Day:

Mr. Hilferty read the Resolution thanking and recognizing November 7, 2026, as Veterans Appreciation Day. Mr. Hilferty reminded everyone about the Veterans Committee's Veterans Day breakfast on Saturday November 7,

2026, at Plumstead Christian School.

All Board members urged the public to attend the event.

MOTION: Upon motion by Mr. Lichtenstein, seconded by Mr. Hilferty, the Board unanimously adopted Resolution 2026-21 recognizing November 7, 2026, as Veterans Appreciation Day in Plumstead Township.

7. Bills lists: October 28, 2026, in the amount of $269,126.04, subject to audit:

MOTION: Upon motion by Mr. Bankos, seconded by Mr. Lichtenstein, the Board the Board unanimously approved the Bills List dated October 28, 2026, in the amount of $269,126.04, subject to audit.

8. Approval of Minutes of September 23, 2026, Work Session Meeting:

MOTION: Upon motion by Mr. Bankos, seconded by Mr. Given, the Board unanimously approved the minutes of the September 23, 2026, Work Session meeting.

9. Board of Supervisors Comments:

Mr. Lichtenstein stated that he took place in an Eagle Scout review panel and congratulated the new Eagle Scout.

Mr. Hilferty stated that in his most recent meeting with local farmers, the farmers expressed concerns over the deer population hurting their crops.

Ms. Moroney thanked Mr. Freed and the entire Parks Committee for a great trick-or-treat event.

Mr. Given reminded everyone to adjust their clocks, and to vote on election day.

10. Public Comment:

11. Adjournment: Upon motion by Mr. Lichtenstein, seconded by Mr. Given, the meeting adjourned at 9:06p.m.

Respectfully Submitted,

Date Approved:_____

Steve Hicks

Steve Hicks, Asst. Township Manager