



RESOLUTION #2025-09

A RESOLUTION DECLARING THE TOWNSHIP OF PLUMSTEAD'S INTENT TO DISPOSE OF RECORDS AS SET FORTH IN THE MUNICIPAL RECORDS MANUAL APPROVED ON MARCH 17, 2009 AND IN ACCORDANCE WITH RESOLUTION #2009-07.

WHEREAS, by virtue of Resolution No. 2009-07, adopted March 17, 2009, Plumstead Township declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008 and;

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Plumstead Township, Bucks County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorized the disposition of the following public records:

2018 to 2021 daily receipts
2018 to 2021 tax certifications
2013-2016 Monthly Report to the Taxing Districts
2005, 2006 monthly reports
2015/2016 daily paid reports
2005 duplicates
2006 paid duplicate
2006 bank statements

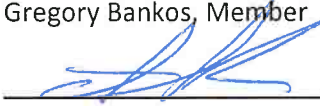
Section TA-12, retain 2 years
Section TA-2, retain 2 years
Section TA-13, retain 7 years
Section TA-13, retain 7 years
Section TA-12, retain 2 years
Section TA-15, retain 7 years
Section TA-15, retain 7 years
Section FN-9, retain 7 years

RESOLVED, at a duly convened meeting of the Board of Supervisors of Plumstead Township conducted on this 9th day of April 2025.


PLUMSTEAD TOWNSHIP BOARD OF SUPERVISORS


James McComb, Chair

Gregory Bankos, Member


Matt Given, Member


Daniel Hilferty, Vice Chair


Kenneth Lichtenstein, Member


Attest: Stacey Mulholland, Township Manager